

Printer Instructions (PC)

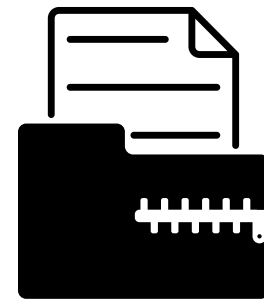
Step 1

[Download the driver](#)
([click here](#)).



Step 2

Navigate to your downloads folder, right-click on zipped file, and select “extract all” (the default location should be the downloads folder)



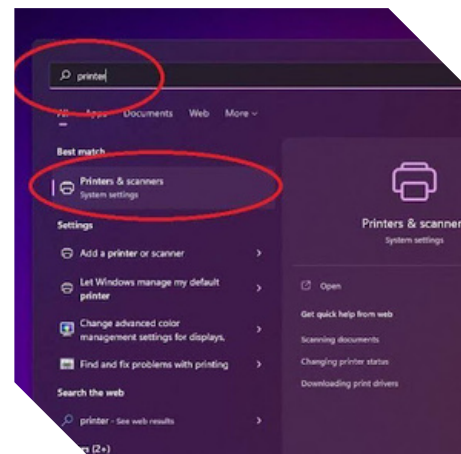
Step 3

Open Search from taskbar



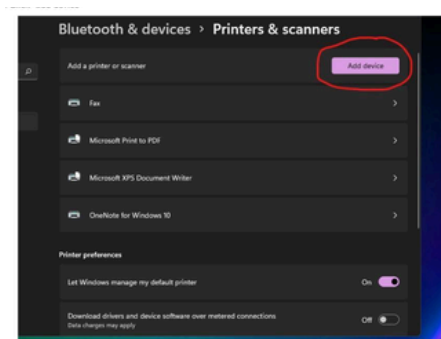
Step 4

Type “Printer” select Printers and scanners, then hit enter.



Step 5

Click “add device”

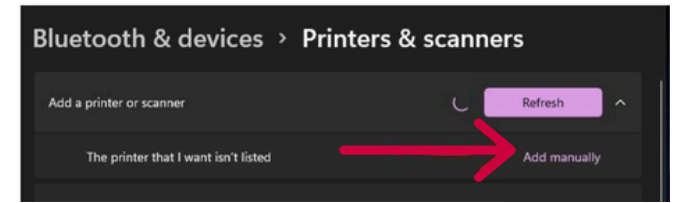


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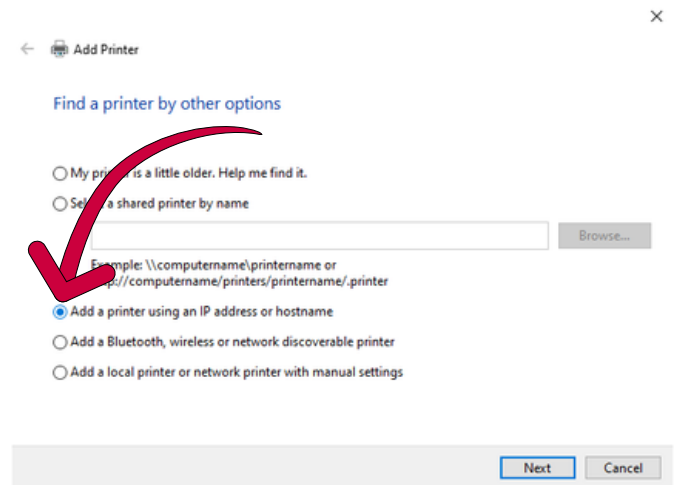
Step 6

“Add manually” or “the printer that I wanted isn’t listed” option will appear, click.



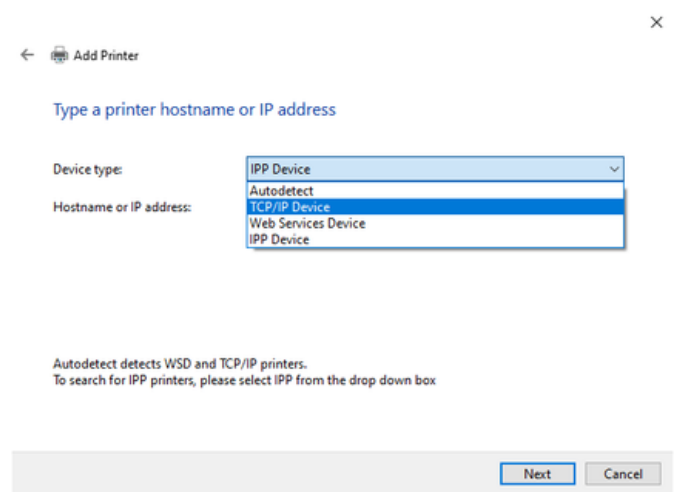
Step 7

Pop-up will open, select “add printer using IP address”



Step 8

In the drop-down menu, choose “TCP/IP Device”



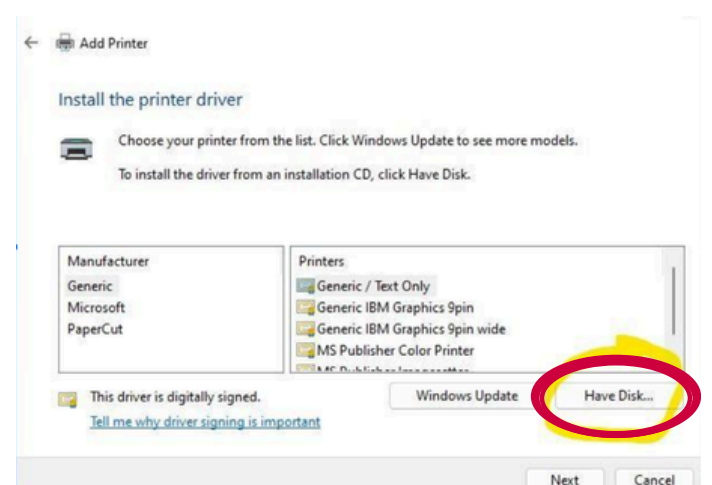
Step 9

Type IP address of the machine to be installed and hit “Next”

- 11 N Central 1st floor:
192.168.0.93
- 11 N Central 2nd floor:
192.168.0.200
- 11 N Central 3rd floor:
192.168.1.94
- 32 N Augusta 2nd floor:
192.168.1.151

Step 10

Select “Have Disk”

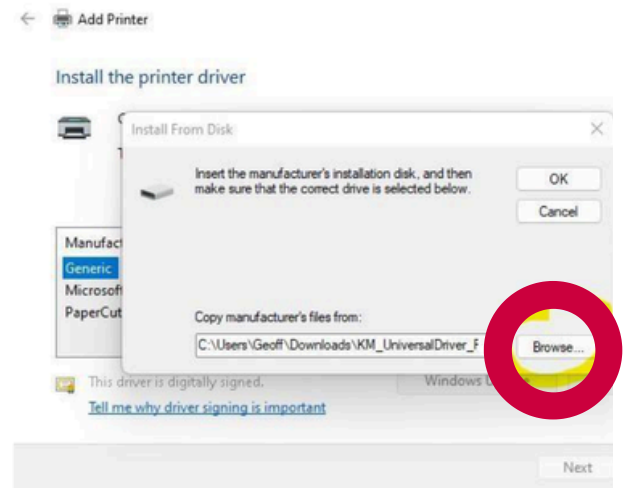


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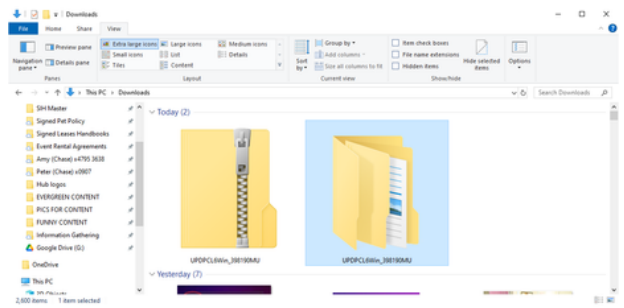
Step 11

Select “Browse”



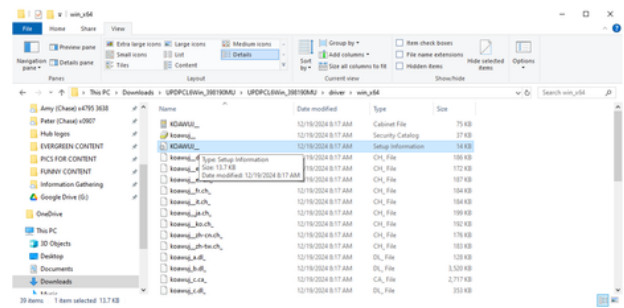
Step 12

Browse to “Downloads” folder and select the folder previously extracted



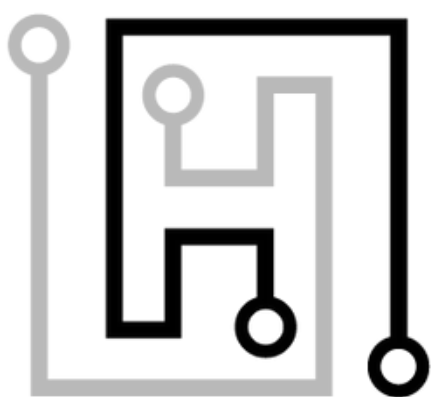
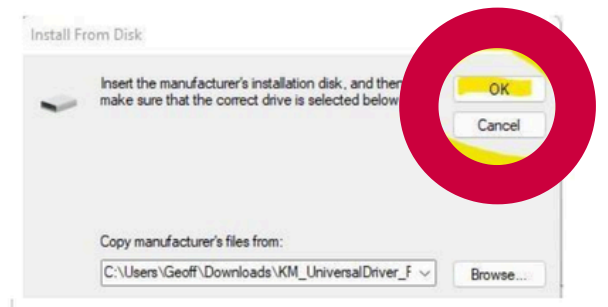
Step 13

Browse to > Driver > Win_x64 > KOAWUJ_ “SETUP INFORMATION” (the one with the gear icon)



Step 14

Hit “OK” and follow the prompts to finish installation



THE INNOVATION HUB

